



PRESCOTT PUBLIC LIBRARY
215 E GOODWIN ST

PRESCOTT AZ 86303

Standards of Behavior Policy

Prescott Public Library strives to provide an environment that is welcoming, well-maintained, reasonably comfortable and barrier-free and with a general sense of order. More than 1,000 people pass through our doors each day. Creating and maintaining a sense of order requires standards of acceptable patron behavior to which all patrons must conform.

General Standards of Behavior

Library patrons are expected to conduct themselves in a manner that enables all patrons and staff to accomplish their intended library tasks in a safe, pleasant, and orderly atmosphere. Library patrons are encouraged to report behaviors prohibited by these policies to library staff immediately.

Violations of Standards of Behavior

Staff will take appropriate action when a patron's behavior is disruptive, destructive or dangerous. Library staff respects and will respond to reports of prohibited behaviors from patrons. Library staff will call the Prescott Police Department for assistance when needed.

Prohibited behaviors

- Violate any local, state, or federal law.
- Destroy, damage, deface, or illegally remove library materials or property.
- Bring firearms or deadly weapons into the library pursuant to ARS 13-3102.01.*
- Sleep in the library.
- Harass or unnecessarily disturb other patrons or staff.
- Create a disturbance or potentially unsafe situation. Examples include but are not limited to: yelling, running, throwing objects, misusing the library facilities, lying on the floor, playing in or around the elevator, stairs, entrances, or along the tops of walls, etc.
- Use computers for purposes not consistent with the [Computer & Internet Use Policy](#).
- Take up space beyond what is needed for one person or leave personal possessions to hold a space.**
- Eat anywhere in the library except the Café and Courtyard areas. Exceptions may be made for library programs, by special permission, or for small snacks in the children's area (see [Food and Drink Policy](#)).
- Bathe, shave or wash personal items in the library restrooms.
- Smoke, use e-cigarettes or other tobacco products anywhere on library property (except in the Designated Smoking Area).
- Leave children less than 9 years old unaccompanied by an adult (see [Unattended Child Policy](#)).

- Sell or solicit funds, or panhandle in the library building, grounds or parking lot (see [Solicitation Policy](#)).
- Be in the library without being completely clothed (including shirt and shoes).
- Conduct conversations or cell phone calls that disturb other patrons or play audio that can be heard by others (see [Cell Phone Use Policy](#)).
- Skateboard (or comparable wheeled activity) anywhere on the library property, including the Goodwin Street sidewalk.
- Have a bodily odor or perfume that interferes with others' use of the library
- Bring animals into the building. Service animals as defined by the ADA www.ada.gov/service_animals_2010.htm are the only exception to this standard and they must follow the Library Standards of Behavior. Animals may not be left unattended on library grounds for more than 15 minutes. PCC: 5-2-5 (see [Unattended Dog Policy](#) for details).
- Adults in the teen area except for the purpose of selecting materials or under exceptional circumstances approved by a librarian.
- Adults in the children's area except for the purpose of selecting materials or when accompanied by a child.

*Gun lockers available inside the lower level entrance.

**Unaccompanied items will be treated as lost. Smaller items will be kept in Lost and Found for up to two months. Larger items may be turned over to the Prescott Police Department after 24 hours. Staff is not responsible for unattended items.

Violation of the Standards of Behavior Policy

Depending on the severity of the violation one or more of the following actions may be taken:

- Warning from library staff.
- Removal from the building.
- Library access or privileges limited or revoked.
- Trespass order from the library for one year.
- Criminal prosecution if the conduct constitutes a violation of either State law or the Prescott City Code.
- City of Prescott Police will be asked to assist with the enforcement of this policy if necessary.

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